

NORTH ROAD COMBINE INC. GENERAL MEETING.

Meeting held on 8th July 2017, at Zammit Oval Deception Bay commencing at 5:30pm.

Present; (15) Walter Bore, Rodney Brady, David Christensen, Ian Green, Paul Hawkins, Allen Hayes, Bob Holloway, Goran Maric, Chris Matthews, Elsie Parish, Joe Reeves, Neal Rose, Shane Smith, Bob and Vicki Wilkinson.

Invited Guest/s; (2) Ian Cree, Gordon Oswald.

Special Guest/s Gateway; (2) Dennis Martins, Rod O'Sullivan.

Special Guest/s NDHA; (4) Dave Tester, Terry Stephens, Kieran Malone, Michael Clothier.

Apologies; Peter Dykstra, Lambert Hannessen, Bev Oberthur, Peter Woodward.

Members were advised;

(a) that the meeting will be recorded.

(b) no proxies were received

(c) reminder for all correspondence to be in writing








The meeting was then declared open at time 05:45pm

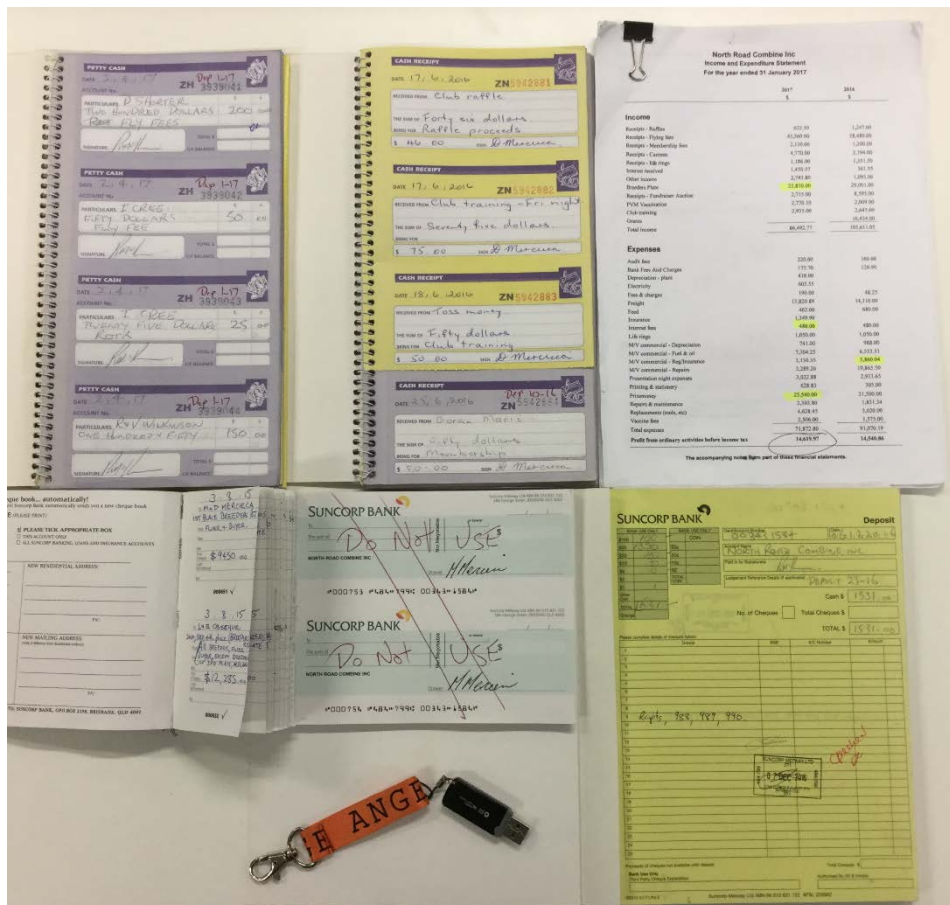
Minutes of the Previous General Meeting:

Minutes of the previous meeting were read.

Business arising:

- a) Access to the Bank Accounts - granted
- b) Access to Books and Receipts – inventory (see photo below); 2 x Receipt Books; 1 x Cheque Book; 1 x Bank Deposit Book; USB (with the following);

Name	Date modified	Type	Size
 Warranty Cards and Manuals	8/10/2012 1:32 PM	File folder	
 2015 Financial year	27/02/2016 9:15 PM	Microsoft Excel Wor...	82 KB
 LOCK User Manual_EN_FR	29/09/2010 3:07 PM	Adobe Acrobat Doc...	905 KB
 LockAP_v243	23/03/2012 2:21 PM	Application	1,444 KB
 NRC Financial Records 2012	27/02/2016 9:06 PM	OpenDocument Spr...	197 KB
 NRC 2016 Financial year.xlsx - Shortcut	7/11/2016 2:44 PM	Shortcut	2 KB
 NRC Truck fuel usage 2013	20/01/2014 11:05 PM	Microsoft Excel Wor...	14 KB



c) Access to North Road Combine Facebook site not yet granted

Adoption of the minutes of the General Meeting of 3rd June 2017 as tabled were received on a motion Moved Joe Reeves Seconded by Bob Wilkinson.

Unanimous. Carried.

Treasurer's Update:

The Treasurer provided an update;

a) Banks Accounts renamed to; with the following balances 8th July

- | | | |
|----|-----------------|-------------------|
| 1. | Truck | \$2385.53 |
| 2. | Breeder's Plate | \$5755.18 |
| 3. | Working | <u>\$80786.73</u> |
| | | <u>\$88927.44</u> |

These balances will be adjusted to reflect the actual situation but have not yet been done so. I.e. the truck Account will reflect the actual Cartage Fees received, the Breeder's Plate Account the actual Breeder's Plate pool and the Working Account the remaining NRC funds.

b) Outstanding refunds;

1. S Powley
2. D Hazelwood
3. D Dwyer
4. SCRPA

\$4600.00

\$6000.00 Approx.

5. Breeder's Plate request for refunds - \$ unknown at this time.

c) With uncashed cheques, outstanding Cartage refunds (above), an unknown liability to Breeder's Plate money in the pool (somewhere in the vicinity of \$17-\$18k) & refunds, the net cash balance is anticipated to be somewhere between \$62k - \$68k.

d) Audit – was not complete (the below following txt msg from the NRC's Accountant was read out)

Despite the previous Treasurer handing the books to the Accountant on the 29th May and after numerous phone calls, txt's, a continuously moving completion date and a number of visits to the Business's premises it was not until just under a month 26th June when the following reply was received;



trishaparker285@gmail.com

Mon, 26 Jun, 8:57 am

Good morning David, I am sorry for not calling you back on Friday. I am now in a Tax Seminar until Thursday. I have reviewed the bank statements against the deposits and the receipts against the expenses. All looks to be in order. I can print out a one page audit report to this effect. However, I can't complete a full audit without the spreadsheets being compiled for each month to date.

Item of interest given the above comments from the Accountant is; receipt ZN5943011 dated 1/4/17 of \$2800.00 that cannot be cross referenced at this time. *Note the Accountant does not mention reviewing receipts against income.

CASH RECEIPT

DATE 1/4/17 **ZN 5943011**

RECEIVED FROM SUNSHINE COAST RACING PIGEON INC

THE SUM OF TWO THOUSAND, EIGHT HUNDRED DOLLARS

BEING FOR FLY FEES.

\$ 2800.00 SIGN [Signature]

To the question; why is the Breeder's Plate Monies which is known in accounting terms as a 'short term deposit' included as income?

The Accountant replied, 'two members of the Committee came in a number of years ago and asked that it be recorded that way, but no it is not normal accounting practise.'

Other points to note* numerous examples of whiting and uninitialled crossing out found on the hard copies of the Books and Receipts handed over – no recollection of this appearing / mentioned on previous audit reports.

16/4/2017

To W BUCKWICHAM

REFUND FLY FEE

REFUND B/PLATE

PAYMENT FOR GIFT CARDS

FOR PRESENTATION

Bal. \$860.00

This Cheque

Cash

Withdrawal

Bal.

000748 ✓

4/1/17

To CAN CITY RACING PIGEON CLUB

REFUND FLY FEE

Fwd

Dep

Bal. \$2200.00

This Cheque

Cash

Withdrawal

Bal.

000735

1 / 4 / 17

To ~~ANRAB~~
~~RATA RESEARCH~~

Fwd
 Dep
 Bal.
 This
 Cheque
 Cash
 Withdrawal
 Bal.

CANCELLED

000733

15 / 7 / 2016

To Clark Rubber
 Mattress overlay.

Fwd
 Dep.
 Bal. \$135.00
 This
 Cheque ~~\$119.00~~
 Cash
 Withdrawal
 Bal.

000694 ✓

- e) Requirement to keep financial records for 5yrs (the following txt msg from the NRC's Accountant was read out)

Also refer to Queensland Government; Basic Record Keeping Requirements - **proof of purchases** - receipts, credit card statements, invoices, any other documents relating to purchases including copies of agreements or leases.

Note* a number of these items were not handed over from previous committee. Refer above Inventory.

< trishaparker285@gmail.com ⓘ

What is the legal requirement for receipts to be kept (are ours stored with you)?

Mon, 26 Jun, 10:33 am

We have never had to enter a password. 5 years for the receipts.

Are our receipts stored with you?

Sorry - no

Do you have a digital copy of the todote spreadsheet?

No, it hasn't been completed.

- f) General Meeting Minutes 15th April 2016 “The Secretary discussed with the committee that after 4 years of use of their personal computer it is almost worn out and time to replace it. The Management Committee then discussed the matter and it was moved by Wayne Buckingham and seconded by Dave Dwyer that a new computer be purchased”

13, 9, 2016
 To D MERCIKA
 REIMB NEW COMPUTER
 Fwd
 Dep.
 Bal.
 This Cheque \$ 1429.00
 Cash Withdrawal
 Bal.
 000704 ✓

Access to this computer not yet granted.

- g) Audit Report for Year ended 31 January 2017

North Road Combine Inc
Detailed Balance Sheet as at 31 January 2017

	Note	2017 \$	2016 \$
Current Assets			
Cash Assets			
Cash At Bank		26,635.86	46,452.69
Cash at bank - truck account		5,716.32	982.47
Cash at bank - fuel account		3,242.44	491.49
Cash on hand		391.00	391.00
		<u>35,985.62</u>	<u>48,317.65</u>

Cash on hand cannot be cross referenced at this time.

- h) Wayne Buckingham Cartage refund 16/4 Resigned 9/5
 Ron McKiernan Cartage refund 29/4 Resigned 28/5

A General Meeting was held 7th May 2017 – refer Meeting Minutes

Mike Mercieca Membership receipt \$50 10/10

Annual and General Meeting were held 26th Feb 2017 – refer Meeting Minutes

Action Items:

- a) Complete requested eligible Cartage refunds (listed previously)
- b) Calculate Breeder's Plate Pool of money & complete eligible refunds
- c) Calculate total cartage fees, spend to date & likely budgetary achievable schedule
- d) Apply grants; North Lakes Sporting Association / Gaming QLD and / or Moreton Shire Council for extension to shed for storage of the trailer.

Business arising:

- a) Life Ring sold L/Y 2500 this year NRC purchased 4500+; appeal to NDHA and / or Gateway to purchase Life Rings through us to help us out
- b) Appeal to Members to finalise outstanding payments; Cartage, Life Rings and / or Breeders Plate – rather than be chased up
- c) To enable flexibility & timeliness but also add accountability to members for spend; authorise the Committee a standing order to pay obligatory and / or recurring annual invoices plus spends of up to \$200.00 without referring to members for a vote – but all other expenses are to be referred to the membership for approval.

Moved Walter Bore Seconded Ian Green.

Unanimous. Carried.

Further Business arising: Nil

Inward Correspondence;

- a) Letter of Complaint
- b) Reduction of Fees for Affiliates – Deferred Action Item

Business arising:

Model Rule 10 When membership ends read for clarification.

(3) The management committee may terminate a members membership if the member—

- (b) does not comply with the provisions of these rules; or
- (d) conducts himself or herself in a way considered to be injurious or prejudicial to the character or interests of the association.

(4) Before the management committee terminates a member's membership, the committee must give the member a full and fair opportunity to show why the membership should not be terminated.

- i) Motion; the previous committee members Wayne Buckingham, Ron McKiernan, Mike Mercieca and Dave Dwyer show cause as to why their membership should not be terminated because of non-compliance with provision of Model Rules, social media comments injurious and prejudicial to the association, NRC copyright and non-return of NRC property.

Moved Bob Holloway Seconded Rodney Brady.

Unanimous. Carried.

- j) As reward and recognition of support during difficult times the membership of the affiliates be invited to join the NRC and therefore be entitled to a corresponding reduction / refund of fees.

Moved Joe Reeves Seconded Ian Green.

Unanimous. Carried.

Outward Correspondence; Nil

Business arising; Nil

Committee Meeting Minutes;

The Secretary read the two decisions of an out of session Management Committee ring around 6th June 2017.

For the benefit of the previous Treasurer; the fact that the Books had already been handed to and the Accountant advised that the books would be ready within a handful of days; approval for payment had not been received from an authorised representative of the NRC (given the resignation of the previous committee)

- a) Decision (1); approval for the Books to be Audited

Unanimous. Carried.

- k) Decision (2); approval of associated account/s for payment

Unanimous. Carried.

General Business;

Race Program - noting there is approximately 11 weeks remaining in the racing window; 2 Race weekends from Chinchilla 8:00am release with Dalby toss on way home (waiting for ½ Hour and no requirement for additional water at Dalby given watered at Chinchilla) 2 Dulacca, 2 x Roma (Thursday night basketing), 1 x Mitchell and 2 x Morven.

Ladies Race – Cancelled for this year

Grizzle race – 1st Roma

YB Derby – Mitchell (Separate liberation ½ hour after)

Breeder's Plate – 1st Morven

National – 2nd Morven

15th July 1st Chinchilla (08:00am) + Dalby Toss;

22nd July 2nd Chinchilla (08:00am) + Dalby Toss;

29th July 1st Dulacca (TBA) + Dalby Toss;

5th August 2nd Dulacca (TBA) + Dalby Toss;

12th August 1st Roma (TBA) – Grizzle Race;

19th August 2nd Roma (TBA);

26th August 1st Mitchell (TBA) + YB Derby ½ hr After;

2nd Sept 1st Morven (TBA) + Breeder's Plate;

9th Sept 2nd Morven (TBA) + National;

Toss crates \$10 for Dalby

See NRC results site for full details

Any further General Business: Nil

Action Items

No.	Action Item	Person to Action	Action by Date	Status
1	Servicing of Truck (refer BW)	Paul Hawkins	Open	Active
2	Mega clock alternative	Shane Smith	17/6	Closed
3	Replacement printer	Joe Reeves	Open	N/A
4	Address for correspondence changed	David Christensen	Open	Closed
5	Ring Secretary	Shane Smith	Open	Closed
6	Gordon Bashford to be advised of Membership application	David Christensen	17/06	Closed
7	Gordon Oswald to be thanked for offer of taking a position	David Christensen	17/06	Closed
8	Payment & collection of Rings	Shane Smith	Open	Closed
9	Complete cartage refunds	David Christensen	Open	Active
10	Calculate B/Plate pool	David Christensen	Open	Active
11	Complete B/Plate refunds	David Christensen	Open	Active
12	Sight B/Plate birds for refund	Shane Smith	Open	Active
13	Calculate cartage fees in pool	David Christensen	Open	Active
14	Calculate cartage spend to date	David Christensen	Open	Active
15	Quote for extending shed	Peter Dykstra	Open	Active
16	Apply for Grants North Lakes Sports Association / Gaming QLD / Moreton Shire Council	David Christensen	Open	Active
17	Requirement of Sign In register	David Christensen	Open	Active
18	Advise Fred of new schedule	Shane Smith	Open	Active

Deferred Items

No.	Action Item	Person to Action	Action by Date	Status
1	Schedule after 6 weeks of Racing	All	Open	Closed
2	Race direction of West 2020	All	2018	Active
3	Ring Race in place of Breeders Plate	Bob Wilkinson	Open	Active
4	Reduction in Fees for Affiliates	All	Open	Active

Meeting was closed at 7:30 pm.

President.....